



Job Announcement

Opening Date: January 26, 2023
Closing Date: February 2, 2023

Position Title: Casino Housekeeper
Department: Maintenance
Supervised By: Maintenance Supervisor
Supervises: None
Starting Salary: \$15.50 - \$16.00, D.O.E.
Grade: 2
FLSA Status: Non-Exempt
Status: Permanent
Hours: Full Time/Part Time/On-Call
Benefits: Yes, see below

General Statement of Responsibilities:

A Casino Housekeeper is responsible for the daily housekeeping within the casino. The Casino Housekeeper will also help on the floor with customer service duties when requested. The Casino Housekeeper will also provide other services and perform other duties as assigned and all duties will be performed with safety as a priority.

***Must be willing to work in a secondhand smoke environment.**

Specific Areas of Responsibilities:

- Clean restrooms for guest and staff
- Empty trash
- Clean soda, coffee and condiment area and machines
- Maintain the cleanliness of the slot machines and casino floor
- Empty ashtrays
- Other duties as assigned

Minimum Qualifications:

- Must be age 21
- Must pass pre-employment drug screen
- Must qualify for a Gaming License
- Must be able and willing to work any schedule, holidays, and weekends.

Physical Qualifications:

Must be able to stand and walk for long periods of time, bend, carry, and lift up to 50 pounds on a regular basis. With help must be able to lift up to 200 pounds occasionally. A Casino Housekeeper should have good manual dexterity and hand-eye coordination.

Preference Policy:

Preference will be given to qualified Susanville Indian Rancheria Tribal Members. Indian preference is granted in accordance with P.L. 93-638.

Diamond Mountain Casino & Hotel Benefits Package:

The Diamond Mountain Casino & Hotel Benefits Package includes health, dental, and vision. Employees earn Paid Time Off (PTO) and seven holidays are included in each employees PTO. Diamond Mountain Casino & Hotel also offers a matching 401K Retirement Plan, Education Assistance (provisions apply), Employee Assistance Program, Health Spending Accounts (HSA), gym membership discounts, discounts with two different shoe vendors, and employee discounts in our restaurant, coffee shop, and gift shop.

Application Process:

To apply for a position with Diamond Mountain Casino & Hotel please complete our application located at the bottom of our website under "USEFUL LINKS". Our website address is, www.dmcah.com. You may also pick up an application at Diamond Mountain Casino & Hotel. Please turn your application in at the security desk located just inside the casino entrance at 900 Skyline Drive, Susanville, CA 96130. Completed applications may also be email to jobs@dmcah.com or faxed to 530-252-1110.

How to Apply:

All applicants are required to submit a Diamond Mountain Casino & Hotel application. Applications can be picked up at 900 Skyline Drive, Susanville, CA or you may apply online at www.dmcah.com/job and an application will be emailed to you.

Only **complete** applications will be considered. To be considered for the position you must:

1. Submit a completed application
2. Attach a copy of your High School Diploma or equivalent if required
3. Attach a copy of your Tribal ID Card, if you are claiming Indian Preference

Completed applications can be dropped off in person at the casino security desk. They may also be emailed to ewadley@dmcah.com or faxed to 530-252-1110. All applications **must be received by 4:00 pm Pacific Time** on the closing date of the announcement.